

UPPER MOUNT BETHEL TOWNSHIP
PARKS/RECREATION BOARD MEETING MINUTES
THURSDAY, AUGUST 11, 2022 – 7 PM

PART I

Chairman Stavros Barbounis called the meeting to order at 7:00 pm.

The Pledge of Allegiance was recited.

Present were, Stavros Barbounis, Sharon Cerny, Kevin Dillon, Karyn Pinter, Anthony DeFranco, Liasion Marty Pinter, and Cindy Beck, recording secretary. Kari Hawkins and April Pinto were absent.

PART II

1. Approval of Agenda-Stavros stated he made one change, he added Pavilion maintenance clean-up to announcements. **MOTION** by Karyn to approve the agenda, seconded by Anthony. Vote: 5-0.
2. Approval of Minutes for July 14, 2022-**MOTION** by Anthony to approve the July 14, 2022, meeting minutes, seconded by Kevin. Vote: 5-0.

PART III

1. Announcements
 - a. Pavilion maintenance clean-up-Stavros stated he would like to schedule a pavilion clean-up. It should take about 4 hours to get it cleaned up. Scheduled date, September 3rd 8-12. Stavros will follow up and gather what everyone has and what will be needed.
2. Governance
 - a. Facilities Rental Agreement-Stavros stated he received some feedback, for the most part, it follows the County, just amended the wording to reflect the Township. Stavros stated that he will finish it up and send it to Cindy to get on the next BOS meeting.
3. Rules & Regulations-Stavros stated he received Allentown's and modified it for the Township. Anything outside the sports program, there will be a fee. There was a discussion on a fee to use the baseball field, it will be the nature of the team, kids, local teams, let the field be used, men's league would be a different story. Stavros will update the fee schedule, which will go into effect November 1, 2022. A private event will be required to apply for a permit for alcohol, no fee, but publicly, there is no alcohol allowed in the park.
4. Recreation Fund & Budget
 - a. Fund Balance-No update
5. Park Development
 - a. Bathrooms Project-There was a discussion on the condition of the calf barn to house the restrooms and how it was not noticed during an

inspection by the Engineer. Marty stated he feels as though we should not be charged for a new set of engineering plans. Ed stated that a new bid will be submitted for the construction of a new building. There is \$100,000 to build a brand structure, \$150,000 for the construction plus the septic system. Stavros stated that John Post would like to know if we need more money, but we need a solid figure before we approach Mr. Post. Stavros stated he would like to match the exterior of the bathrooms with the pavilion, including the color of the roof.

- b. Pavilion/Kitchen Project-Stavros stated that the wall could be moved on September 3rd.
 - c. Park Video Security/Park Internet Project-Once the wall in the kitchen is moved, video security will be ready to be installed.
 - d. Additional concession equipment-Stavros stated he did get quotes for a slushie machine and a larger cotton candy machine. There was a discussion on the design of the kitchen, furnishing the kitchen and getting a quote on finishing the kitchen.
 - e. Capital Campaign development-For larger ticket items, modular stage (\$18,000), kitchen outfit, bathrooms, etc.
6. Sports & Recreation
- a. UMBT Softball-Season is over. Stavros is still waiting for Scott Cole to provide an end of year report.
 - b. UMBT Field Hockey-Emily was not present to discuss. Additional supplies have been ordered. Season to start in August.
 - c. UMBT Basketball-Karyn stated she has all the information to give to April for Rec Desk. She is still working on the uniforms, waiting to hear back on prices. She hoping to have everything ready to open registration on September 1st. She will continue to solicit for volunteers. The fee has not been determined for registration. There was a discussion on assisting those that are financially unable to have their children play. April and Sharon will be meeting on the 22nd to work on the calendar.
7. Community Engagement
- a. Sponsorship Outreach-Stavros stated he needs to re-visit the Sponsorship program that he wrote to figure out what will be Capital Campaign and what will be Sponsorship Outreach.
 - b. 2022 Event Planning
 - i. Movie Nights-August movie will on Sunday, August 21st and the movie will be Sonic the Hedgehog 2. The last movie will be in September and then will be the Christmas movie in December.
 - ii. First Responders Picnic and Community Yard Sale Flyers to be reviewed. The Community Yard Sale is scheduled for September 10th. The First Responders Picnic is scheduled for October 1st. The donations received from the Township and the BOS will be re-routed to the Parks/Rec. Ed will reach out to Belvidere to invite their 1st

responders. The Chiefs will need to give a count by September 18th. Ed will send Stavros a list of what equipment will be available. Stavros will reach out to Allegheny Creek and/or Hardball Cider to see if they would like to provide drinks.

- iii. Halloween Party-Scheduled for October 30th. Ed has confirmed with Derek Spence to supply the Halloween inflatables and Allegheny Creek stated they are on board with having the venue there. There was a discussion on games. Karyn will look for game ideas. Tentative time would be 1-3. Will need cookie donations, cider, etc.
 - iv. Veterans Day-Scheduled for November 12th. Fireworks have been confirmed. Stavros will reach out to the Posts for the funds. Stavros will coordinate food vendors; Ed will reach out for military vehicles. There was a discussion on paying the singers. Stavros will provide patriotic music. Ed will reach out to Delany Fox to see if she would be interested in singing, but Karyn will tie things up with Rachel Roy first.
- c. Future Event Planning
- i. 2023 Fireworks Date-July 1, 2023, Fireworks have already been booked. Stavros will try to negotiate \$12,000.
 - ii. Christmas movie night/pajama party at Allegheny is scheduled for December 18th. Stavros discussed a 20 ft wide backdrop and stated it is not cheap, \$400-\$500. Instead of purchasing a backdrop, windows can be dressed up. A shorter movie is recommended.
 - iii. Food Truck Festival-No discussion at this time.

PART IV (Public Comment)

Ed discussed the Eagle Scout project at the Park. Ed will reach out to her to make sure she is in sync with her leadership.

PART V (Adjournment)

MOTION by Anthony to adjourn the meeting at 8:20 pm, seconded by Karyn. Vote: 5-0.

Respectfully submitted by Cindy Beck-Recording Secretary